



Product Disclosure Statement (PDS)

The ReddiFund Mutual Benefit Fund
Discretionary Trust

EFFECTIVE 31 AUGUST 2023

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Welcome

What is this document?

This Product Disclosure Statement (PDS) is designed to assist you to understand the Discretionary Trust and to help you decide whether to become a Member of the Discretionary Trust. You should read this PDS carefully before making your decision.

Definitions

Reference throughout this document to:

Advocate	means ReddiFund Limited (ABN 98 009 404 273) including its successor or subsequent assignees.
ARMS	means Alternative Risk Management Services Pty Ltd ABN 70 649 963 191, AFSL 530893.
Claim	means any claim made by a person or entity on the Discretionary Trust.
Claimant	means the person or entity who lodges a Claim.
Cooling Off Period	means the period of fourteen (14) days after the date of payment of Membership Contributions during which a Member may cancel their cover and receive a full refund or their Membership Contribution.
Discretionary Trust	means the ReddiFund Mutual Benefit Fund Discretionary Trust.
FSG	means Financial Services Guide as defined in the Corporations Act (Cth) 2001.
Fund	means the bank account created by the Trustee in which all of the Membership Contributions are held.
Fund Period	means the period under the Trust Cover during which Claims will be considered by the Trustee. The Fund Period is outlined in your Tax Invoice. This period will usually follow the period of insurance under the Insurance Cover identified in section 2 of this PDS. Individual Member cover is always subject to the Period of Cover (as defined below).
GST	means the goods and services tax imposed by the A New Tax System (Goods and Services Tax) Act 1999 (Cth).
Individual Member's Deductible	means the amount of any Claim payable by a Member before the Trust Cover or Insurance Cover will respond.
Insurance Broker	means Howden Insurance Brokers (Australia) Pty Ltd ABN 79 644 885 389, AFSL 539613.
Insurance Cover	means the insurance cover, which is purchased by the Trustee for the Discretionary Trust and its Members.
Insurance Policy	means the document/s issued by the Insurer which contains the terms and conditions of the Insurance Cover purchased by the Trustee for the Discretionary Trust and its Members.
Insurer	means the insurer identified in section 2 of this PDS, as defined in the insurance documents for the Insurance Cover.
Member	means an incorporated body, person, company, trust or other legal entity, which has been admitted to the Discretionary Trust.
Membership Contributions	means the contributions payable by Members as detailed in the Tax Invoice.
PDS	means Product Disclosure Statement as defined in the Corporations Act (Cth) 2001.
Period of Cover	means the period shown in the Tax Invoice (issued after the membership offer is accepted) which states the period during which a Member is covered.
Prospective Member	means an incorporated body, person, company, trust or other legal entity who is entitled to be, but has not yet been, admitted as a Member of the Discretionary Trust.
Tax Invoice	has the same meaning as defined in the A New Tax System (Goods and Services Tax) Act 1999 (Cth) and which will include details of the amount payable, including GST, by a Prospective Member to become a Member.
Trust	means the trust established under the Trust Deed.
Trust Cover	means the discretionary cover component of the Discretionary Trust, which is not insurance. This is usually limited in value per event as well as in the aggregate for the Fund Period. Cover may also be limited in the time required for a Claim to be lodged on the Discretionary Trust.
Trust Deed	means the deed establishing the Trust and by which ARMS declares itself as Trustee and Manager thereof (as amended from time to time). A copy of the Trust Deed may be made available to Members or Prospective Members upon request to the Insurance Broker or the Trustee.
Trustee	means ARMS as the trustee and scheme manager of the Trust.

General Information

If the Prospective Member decides that the cover provided under the Discretionary Trust is suitable, the amount as detailed on the Tax Invoice should be paid.

The Tax Invoice will be sent separately.

This Discretionary Trust is subject to the Cooling Off Period.

This Discretionary Trust has been arranged by:

Howden Insurance Brokers (Australia) Pty Ltd

Level 3, 4-6 Bligh Street,
SYDNEY NSW 2000
Telephone: 1300 904 506

as detailed in the FSG distributed by the Trustee and the Insurance Broker.

The Advocate's details are: ReddiFund Limited

Suite 2, 1st Floor, 44 Parliament Place,
West Perth WA 6005
Telephone: 0439 285 833

This PDS is issued by the Trustee. If you have not received all of this PDS or if you have any questions about this PDS, please contact the Trustee, whose details are as follows:

Alternative Risk Management Services Pty Ltd
ABN 70 649 963 191
Level 3, 4-6 Bligh Street,
Sydney NSW 2000
Telephone: 1300 904 503

The Trustee is authorised under its own Australian Financial Services Licence 530893 to provide certain financial services in relation to this Discretionary Trust to the Members including issuing interests in the Discretionary Trust. The respective roles of the Trustee and the Insurance Broker are set out in detail in the FSG.

Section 1: Member Information

ReddiFund Mutual Benefit Fund Discretionary Trust Overview

The Discretionary Trust is made up of two parts:

- The Trust Cover. This is risk cover, but it is not insurance because the Trustee has a discretion as to whether or not to pay a Claim and how much to pay; and
- The Insurance Cover, which is insurance. A Member has a third party beneficial interest in the Insurance Policy which is purchased by the Trustee for the Discretionary Trust and its Members.

The Discretionary Trust has been established to help manage the Members' risk of funeral costs; events occurring whilst on the usual journey between home and work; events occurring when Members are travelling and child care benefits payable as a result of death of the Member's spouse. There is also cover provided for Emergency Transport, however, this benefit, applies under the Trust Cover component of the Discretionary Trust only, not under the Insurance Cover.

The Trustee pools the Membership Contributions of all Members and holds them in the Fund. The Fund is used to meet Claims under the Trust Cover, purchase the Insurance Cover and meet the costs of establishing and running the Discretionary Trust.

Membership of the Discretionary Trust is for the Period of Cover, unless cancelled earlier. A Claimant is entitled to lodge a Claim for events which, occur after the Prospective Member becomes a Member and during the Fund Period.

At the end of the Fund Period the membership of each Member under the Fund ceases and the Member ceases to be covered. The Trustee will determine and advise the Member and the Advocate in writing not later than 14 days prior to the end of the Fund Period whether the Member will be offered renewed membership for the next Fund Period and if so, the terms of cover and the terms of the Trust Cover and to the extent possible, the Membership Contribution payable.

If the Trustee accepts a Claim, the Claimant must pay the Individual Member's Deductible as shown below or on the schedule/Tax Invoice. At the Trustee's discretion, the Trustee may pay the Claim and all associated expenses incurred under the Trust Cover.

Once the Trust Cover is exceeded, the Trustee will refer the Claim to the Insurer for the Insurer to decide in accordance with the Insurance Cover (see below).

The Discretionary Trust is neither authorised under nor subject to the Insurance Act 1973, nor is it regulated by the Australian Prudential Regulation Authority ("APRA").

Upon the closing of each Fund Year, any surplus in the Fund will be disbursed for the benefit of the majority of the Members of the Fund, at the discretion of the Trustee. This could be applied in the following ways:

- As a rebate on contributions for subsequent years; or
- For expenditure on administrative or operational issues relevant to the Fund; or
- On issues, which are relevant to Members and/or Member's businesses or which advance the purposes of the Fund generally.

The Trustee can dissolve the Trust after the expiry of the Fund Period. Upon dissolution of the Trust, any Fund balance remaining after payment of all liabilities of the Trust must be paid to a charity at the Trustee's discretion to which gifts are deductible in accordance with the Income Tax Assessment Act 1997.

Individual Member's Deductible

On any Claim accepted by the Trustee, the Member will have to satisfy the following Individual Member Deductible before the Trust Cover will respond:

- Death Benefits (Incurred Funeral Expenses) – Nil
- Journey Personal Accident - Nil
- Leisure Travel:

The first amount or period of time, as follows, of each and every loss or series of losses arising out of any one event:

- \$100 each and every claim.
- Weekly Benefits: 14 day excluded period of claim.

All indemnifiable liability attributable to one source or original cause shall be deemed one occurrence for the purpose of the application of the above deductible/excess.

These deductibles/excesses are non-cumulative.

- Child Care Benefits - Nil
- Emergency Transport – \$50

Where any deductible/excess is described as a period of time, it may be subject to the conditions contained in the applicable Insurance Policy.

Please ensure you read the Insurance Policy to understand the applicable deductibles/excesses.

For any Claim in excess of the Individual Member's Deductible and the Trust Cover, the Insurance Cover may come into play.

Trust Cover

Note: Due to the Trustee's discretion, a Claim can be lodged under the Trust Cover for any event, not only those events that would be covered under the Insurance Cover (see Section 2 of the PDS) and the Trustee will consider the Claim.

A benefit of the discretionary Trust Cover is that Claims, which may not be covered under the Insurance Policy wording of the Insurance Cover may be paid by the Trustee, subject to this being for the benefit of the Members. However, the Trustee, in its sole discretion, may decide not to exercise its discretion in favour of the Claimant. For details of further risks associated with this product, please refer to Section 3 of this PDS.

In exercising its discretion, the Trustee cannot be influenced by anyone and is legally bound to conduct its duties and obligations in accordance with trust law. The Trustee must settle each Claim in accordance with the merits of the Claim.

Insurance Cover

Insurance is purchased by the Trustee for the Discretionary Trust and its Members and provides cover for a Claim, which is:

1. in excess of the Individual Member's Deductible and the Trust Cover; and
2. subject to the Insurance Policy terms and conditions.

Certain details of the Insurance Cover can be found in Section 2 of this PDS. A copy of the Insurance Policy is available on request from the Insurance Broker.

Any Claim not met by the Trust Cover and/or the Insurance Cover will be borne by the Claimant.

Making a Claim

All Claims or potential Claims are to be notified to the claims manager as soon as possible. The claims manager's details are set out below. A claim form can be obtained by contacting the Insurance Broker or by contacting the claims manager.

Service Provider Details

The Trustee uses various third parties to assist it in carrying out its functions

- **Claims Management and Risk Management Services:** Claims X Pty Ltd, ABN 57 649 962 701, AFS Licence No. 530894, e-mail claims.au@claimsx.com.au or Telephone: 1300 375 723.
- **Insurance Broker:** Howden Insurance Brokers (Australia) Pty Ltd.
- **Auditor:** BDO Audit (SA) Pty Ltd.
- **Bank:** ANZ Banking Group.
- **Legal Advisers:** Thomson Geer Lawyers.

The cost of cover is outlined in your Tax Invoice.

Costs, Fees and Charges

Total costs, fees and charges are detailed in your Tax Invoice.

Reports

The accounts of the Trust are audited annually by an external auditor. A Member can request the accounting and other records of the Trust.

A copy of the quarterly financial report and the annual audited report will be provided to the Member upon request. The Trustee must ensure the Members have reasonable access, which may include the uploading of such information to a designated website, data room or another form of digital server.

As part of the Discretionary Trust's annual financial report, the Trustee will declare Members' detailed Claims data to all Members and to the service providers referred to in Section 1 under "Service Provider Details".

Complaints Handling

If a Member or Claimant has a complaint about this Discretionary Trust, including but not limited to a complaint about any non-payment of a Claim by the Trustee, they can communicate it to the Trustee or the Insurance Broker in the first instance.

Alternatively, if the Member or Claimant is not satisfied with the outcome, they may request a review of the decision by notifying: -

The Complaints Officer

Free call: +61 1300 904 503

Mail or in person: Bligh House, Level 3, 4-6 Bligh Street, Sydney NSW 2000

Email: complaints.pacific@howdengroup.com

The complainant will be asked to provide comprehensive details to help investigate their complaint. All information will be treated in the strictest confidence. The Trustee or Insurance Broker will review the complaint and contact the complainant if additional information is required. The Trustee or Insurance Broker will provide the complainant with a response to the complaint within the timeframes required by the law.

The Trustee is a member of an approved external dispute resolution scheme designed to provide independent assistance to the complainant, namely the Australian Financial Complaints Authority (AFCA). Subject to eligibility, AFCA provides a free service for consumers with complaints concerning the financial services industry. If the complainant is dissatisfied with the way in which the complaint is handled by the Trustee or the Insurance Broker, they can refer the complaint to AFCA.

Australian Financial Complaints Authority (AFCA)

Free call: +61 1800 931 678

Mail: Australian Financial Complaints Authority
GPO Box 3, Melbourne, VIC 3001

Email: info@afca.org.au

The matter will then be reviewed by AFCA.

Privacy

The Insurance Broker and the Trustee (together, **we**) are committed to protecting privacy and are bound by the Australian Privacy Principles for the handling of personal information.

The Insurance Broker's Privacy Policy can be viewed on the Internet at <https://www.howdengroup.com/au-en/privacy-policy> or is available on request from the Insurance Broker.

The Insurance Broker collects personal information about individuals connected with Members directly. The Trustee collects personal information about individuals connected with Members through the Insurance Broker.

We collect personal information for the purpose of operating the Trust. If we are not provided with the requested personal information, we may not be able to admit an applicant as a Member of the Trust and we may not be able to process a Claim. We usually disclose personal information about individuals connected with Members to Accident & Health International Underwriting Pty Ltd as agent for Tokio Marine & Nichido Fire Insurance Co Ltd.

We may disclose personal information about individuals connected with Members to other Howden Group companies.

We may also disclose personal information to contractors who supply services to us and the providers of our administration and broking systems which are maintained by organisations in New Zealand, the Philippines and Vietnam.

We will disclose personal information which we hold about individuals connected with Members upon written request by the individual concerned. If we receive a written complaint about the collection or handling of personal information, we will try to respond within 30 days.

Section 2: Insurance Cover Information

For full details of all covers, limitations, exclusions or conditions, please ensure you carefully read the Insurance Policy, which is available on request from the Insurance Broker.

Insurance Cover

The insurance cover is placed in excess of the Individual Member's Deductible and the Trust Cover. The cover provided is governed by the Insurance Policy terms and conditions. Any Claim against the Insurance Cover is not subject to the Trustee's discretion.

Contact Details

For advice relating to the insurance cover, simply phone the Insurance Broker whose details are given under 'General Information' within this PDS.

Insured

The ReddiFund Mutual Benefit Fund Discretionary Trust and its Members are the Insured under the Insurance Policy. A statutory right to make a claim under the Insurance Policy may also arise pursuant to section 48 of the Insurance Contracts Act 1984 (Cth), where the Claimant is specified or referred to in the Insurance Policy as a person to whom the insurance cover extends.

Insurer

Accident & Health International Underwriting Pty Ltd as agent for

Tokio Marine & Nichido Fire Insurance Co, Ltd
Level 2, 190 St Georges Terrace, Perth WA 6000
ABN 26 053 335 952
AFS Licence No. 238261

Period of Insurance

Please refer to the Policy Wording or contact the Insurance Broker.

Classes of Insurance

- Death Benefits (incurred Funeral Expenses)
- Journey Personal Accident
- Leisure Travel
- Child Care Benefits

Cost of the Insurance Cover

See the Cost, Fees and Charges in your tax invoice for the costs of this Insurance Cover.

Section 3: Risks Under Trust Cover and Insurance Cover

There are a number of risks a Prospective Member should be aware of under the Discretionary Trust including:

1. The payment of benefits under the Trust Cover is at the absolute discretion of the Trustee which means that the Trustee may exercise its discretion not to pay a Claim;
2. The Insurance Cover component of the Discretionary Trust only comes into effect for a Claim in excess of the Individual Member's Deductible and the Trust Cover;
3. The Insurance Cover component has various conditions and exclusions. Therefore, if a Claim is in excess of the Individual Member's Deductible and the Trust Cover and the Insurance Cover component comes into effect, the Claim may not be covered under the Insurance Cover component as a result of the conditions and exclusions;
4. Renewed membership of the Discretionary Trust is at the discretion of the Trustee and a Member's cover will cease after the expiry of the Fund Period if renewed membership is not offered. If this happens, a Claim cannot be made for an event occurring after the expiry of the Fund Period.

The Product Issuer of the ReddiFund Mutual Benefit Fund Discretionary Trust ABN: 47 118 900 389 is:

Alternative Risk Management Services Pty Ltd

ABN 70 649 963 191 AFS Licence 530893

Level 3, 4-6 Bligh Street,

SYDNEY NSW 2000

Effective Date: 31 August 2023